

## UPCOMING: CHAMPLIN WOMEN OF TODAY ANNUAL ARTS & CRAFTS SHOW

Sponsored by: The Champlin Women of Today

Date and Time: Saturday, February 13, 2010 9am-4pm

At: Champlin Park High School, 109<sup>th</sup> Avenue and Douglas Drive, Champlin, MN 55316

1. Complete the application(s) and return with a check for \$50.00 to reserve one 8x10 space.
2. Electricity is an additional \$10.00 fee. Outlets are very limited. **We do not have any tables.** If you want the use of an electric outlet, bring your own (long) extension cords. If you do not need an outlet, please don't ask for one.
3. The attached **ST-19 Form must be completed** and send along with your application.
4. Applications must be returned as soon as possible to make sure you will be able to get a spot.
5. **Artists and Crafters only!**
6. There will be no space changes 2 weeks prior to the show.
7. There will be no refunds 2 week prior to the show. Any other cancellation refunds will be at the discretion of the Champlin Women of Today. Minimum \$5.00 cancellation fee.
8. If we don't hear from you 2 years in a row, we will delete you from our future mailing list. This does not include if you let us know you cannot participate at this time, but would like future consideration to participate.
9. If you find you cannot attend at the last minute **please** let us know so we can fill in your space.
10. In order to protect the floors, all tables and chairs must have a pad under each leg.

### DAY OF THE SHOW

11. **No one will be allowed to set-up Friday before 7pm.** Saturday set up will begin at 6:00 am. Please adhere to this time! Be set up by 8:45 am. We will have designated "guards" at the entrances to hold back the crowds.
12. Vehicles **MAY NOT** be left in the Fire Lane unattended. If left, they will be ticketed. As soon as you have unloaded your crafts, please move your car to the **back parking lot**. We also have some crafters that need to use the handicapped spots and we request that you **not** unload from those spots.
13. We will have a location chart and people available to help you find your spot. We will also have students available to help you unload and hold the doors for you as you unload.
14. There will be a concession area open for lunch. Smoking is not allowed. Champlin Park High School is a smoke free building.
15. We have room for 175 crafters. It will be **heavily advertised** and **spaces will fill up fast.**
16. Publicity includes: Star Tribune, local papers, marquis, posters around town, flier from school sent home to approx. 4000 students in the area and cable.
17. **There will be a mandatory check-in prior to set-up.**

**Directions:** Hwy. 169 into Champlin, go east on 109<sup>th</sup> Avenue, cross Douglas Drive. Champlin Park High School is on the right.

Confirmation will be mailed to you about 2 weeks before the craft SHOW.

**For further information:** Call Michelle Crandall at (763) 494-8866, fax at (763) 494-8867 or Email her at: michelle.crandall@att.net.

**We appreciate any suggestions on how we can provide a better show next year.**

**Cancellation deadline:** 2 weeks before the show

The Champlin Women of Today sincerely thanks you in advanced for your participation.

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**CHAMPLIN WOMEN OF TODAY ANNUAL ARTS & CRAFTS SHOW**  
**APPLICATION FOR 2009 CRAFT SHOW**

Date and Time: Saturday, February 13, 2010 9am-4pm

At: Champlin Park High School, 109<sup>th</sup> Avenue and Douglas Drive, Champlin, MN 55316

PURPOSE: NON-PROFIT GROUP ASSISTING CHAMPLIN PARK HIGH SCHOOL IN FUNDRAISING FOR A NEW TEEN CENTER & TO HELP WITH PEDESTRIAN SAFETY.

Crafters only!!

Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_ E-Mail address: \_\_\_\_\_

Your car Make, Model and License plate number \_\_\_\_\_

Craft description (be specific): \_\_\_\_\_

Are you new to the Champlin Women of Today Arts & Crafts SHOW? \_\_\_\_\_

Please let us know what Newspaper publication you saw the ad in \_\_\_\_\_

Please include a representative picture of your craft if you are a new crafter (MANDATORY)

Please include a copy of your MN Tax ID Form (MANDATORY)

Do you need an electric outlet? \_\_\_\_\_ (They are limited)

Do you have a desired spot? Be specific if you have special needs. \_\_\_\_\_

We will do our best to place you in or near the spot you requested. If that is not possible, the Champlin Women of Today reserves the right to place you in a vacant spot.

**We do not have any tables. If that is a problem, please let us know and we will attempt to find one for you for an additional nominal cost.**

**SELECT ONE**

February 13, 2010

1 Space (8 x 10') NO ELECTRICITY \$50.00 \_\_\_\_\_

2 Spaces (8 x 10') NO ELECTRICITY \$100.00 \_\_\_\_\_

3 Spaces (8 x 10') NO ELECTRICITY \$150.00 \_\_\_\_\_

Electricity additional \$10.00 \_\_\_\_\_

Do you need a wall \_\_\_\_\_

No tape on the walls is allowed!

**Directions:** Hwy. 169 into Champlin, go east on 109<sup>th</sup> Avenue, cross Douglas Drive. Champlin Park High School is on the south side of 109<sup>th</sup>.

**Make check out to:** Champlin WT/Crafts Show

**Mail payment and application to:** Michelle Crandall  
17653 88<sup>th</sup> Avenue North  
Maple Grove, MN 55311

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